

Santa Cruz Textile Arts Guild - Speaker Agreement

Date of Engagement: _____

This agreement is made between **Santa Cruz Textile Arts Guild (SCTAG)**, and the following independent contractor, herein referred to as the "**Speaker**".

Name: _____

Address: _____

Phone: _____ **Cell:** _____

Email: _____

WEB Site: _____

SCTAG hereby contracts with **Speaker** to personally conduct/teach presentation(s) and/or workshop(s) as described below:

Lecture Title: _____

- **Description:** _____
-

Zoom presentation option (if requested by SCTAG): Yes ___ No ___

- **SPEAKER RESPONSIBILITIES: Program Materials:**

Speaker will bring their own technical device(s) computer ___ Yes ___ No

Class Samples: Will Speaker provide samples during the lecture?

___ Yes ___ No

Merchandise Sales: Speaker will bring merchandise for sale during the Program? ___ Yes! ___ No

Publicity: Speaker grants SCTAG the right to use Speaker's name and/or likeness and photographs of work in advertising publicity ___ Yes ___ No

SCTAG RESPONSIBILITIES:Facilities: SCTAG shall as needed, provide at no cost to the Speaker the following:

- Projector Screen: _____ Yes _____ No
- Presentation Table(s): _____ Yes _____ No # of tables needed: _____
- Sales Table(s): _____ Yes _____ No _____ How many? _____
- Speaker will provide their own Garment Racks(s): _____ Yes _____ No

- **FEES, EXPENSES & REIMBURSEMENTS:**

- **Mileage:**

SCTAG will reimburse Speaker for round trip driving mileage at current IRS rates up to 150 miles round trip. If agreed to in advance, reimbursement may be made for the equivalent expense of public transportation or airfare upon receipt of expenses. Estimated mileage: _____

1 **Accommodations:** Lodging will be arranged for out-of-town speakers prior to the engagement. Member hosting is available if desired.

- **Meals:** Lunch on date of event supplied by SCTAG.

- Requests _____ for lunch.

- **Fees:** SCTAG will pay the Speaker the following fees:

- Morning Lecture Presentation: \$ 250.00 _____

- Workshop: \$ _____

- Total Fees: \$ _____

Commission on Merchandise Sales: Speaker agrees to donate __10% of pre-tax amount of sales to SCTAG. No commission on Speaker's Kit or Materials Fees is due.

Taxes: Speaker shall be solely responsible for payment of income, social security, California Franchise Tax Board or any other sales taxes due to taxing authorities. Initial _____

Liability: SCTAG will have no liability or responsibility for any materials, merchandise or property of Speaker either in shipping or delivery prior, during or after the Program/Workshop time frame. Initial _____

Cancellation: The Agreement may be terminated by either party with a minimum of 42 days prior written notice to the other. Neither party shall owe any amount to the other party. Initial _____

Shipping: Speaker will be responsible for shipping fee for any materials being sent in advance or after the lecture/workshop. Initial _____

SCTAG PROGRAM CO-CHAIR - Make a copy and send!

_____ Date: _____

SPEAKER: Please print clearly and return to program co-chair:

Name: _____

Signature: _____

Email: _____

Date: _____

Snail mail to Program co-chair:

Name: __LeAnn Bjelle_____

Address: _181 Hyannis Ct_____ City: __Aptos_____

State: _CA_____ Zip: _95003_____

cc: President; Treasurer; Workshop Coordinator

Web Site: www.sctextileartsguild.org